

POLICY DECISIONS MADE AND ACCEPTED BY THE 2005 NIQ BOARD (AND ADDITIONS)
Revised November 2017

No guild checks will be handed out without a specific name and a completed reimbursement form turned in to the treasurer. All non-budgeted items will require board approval. All committee expense reimbursement requests must be approved by the committee chairperson. Revised Nov. 2016

All new guild projects and causes will meet our purpose stated in the bylaws: "The purpose of this organization is to provide education, communication, and fellowship among the quilters of Benewah, Bonner, Boundary, Kootenai and Shoshone counties.

Final decisions speakers will be made by the board on the recommendation of the program committee. Revised Nov. 2016

The late book fee will be \$1.00 per book if not returned by the meeting after you borrow the book (a two month period). Names of members and their overdue books will be listed in the newsletter. All fines will be used to purchase new books, videos and patterns.

Library books, videos and patterns can be checked out by MEMBERS ONLY. The librarian must have an updated membership list.

Show and Tell time will not be used for self-promotion. Time will be provided in the business meeting for members to make announcements of future events of interest to other members.

MOVED TO BYLAWS

It is the directory chairman's job to seek out the names, addresses, and phone numbers of the local and nearby quilt shops and to include them in the directory Effective September 2017, paid advertising will be accepted for the directory. A Business Card sized ad will be \$5.00 for members and \$10.00 for non-members. Revised Nov. 2016.

The quilt show committee will always have a chairman and vice chairman. It is too big a job for only one person!

All money collected at a meeting will be turned over to the treasurer at that same meeting.

If possible, the past president will remain on the board for the next year to ensure continuity. Preferably, the incoming president will have previously served on the board at some time.

Members will have a choice of either receiving the newsletter by e-mail or on our Website.

Members who do not wear their name tags at the general meetings will need to pay a 25 cent fine. This fine will be donated to the library fund.

Removed Nov. 2016

The newsletter will not accept paid advertising.

3/3/06 Nominees for the office of treasurer must be qualified and familiar with the Quicken program.

3/7/06 Programs & Workshop chairperson will be a 2-year term to maintain continuity. The first year will be as chairman, and the second year as vice chairman.

11/10/09 Every committee chairman shall have a notebook, and will update it and turn it over to the new chairman in September.

11/10/09 Only officers are to be on the signature card for the checking account. Checks must have 2 signatures.

1/5/10 Only NIQ members or paid guests are eligible to receive door prizes at activity days and general meetings Revised Nov. 2016

11/2011 There will be a \$50 charge for Non-Sufficient Fund checks.

1/2012 The Audit Committee should not include any person who was a board member during the year being audited.

5/1/2012 Non-members can attend classes and retreats if there are openings after the members have had a chance to sign up. Non-members will be charged an additional \$10 for workshop classes and \$20 additional for retreats.

11/6/2017 All officers, chair positions and other volunteer positions for North Idaho Quilters are volunteer positions and as such no person filling those positions will receive compensation, either monetary or by waiver of dues or admissions to workshops, quilt show etc.

11/6/2017 Beginning Oct. 1, 2017 NIQ will accept ads to be placed on our website. Business Cards sized ads will be accepted for quilting related products, quilt shops and quilting related services. Member may place ads for 1 year for a fee of \$20.00 and non-members for \$25.00. All ads will be placed on the site from October 1 for one year and expire on September 30 of the following year. The fee for placing an ad will not be pro-rated if placed after October 1 and will expire on September 30. Example: an ad placed on December 1, will be \$20.00 members/\$25.00 non-members and will run thru September 30.

11/6/17 Members that have quilting related items for sale (sewing machines, fabric, patterns, books etc.) may advertise by placing an ad on the website. The cost of an ad will be \$5.00 for one month for a business card sized ad.. Ad must be submitted to webmaster@northidahoquilters.org in either Microsoft Word or PDF format and a check sent to the treasurer.

11/6/2017 The North Idaho Quilters will prepare and submit a **balanced** budget each fiscal year. Any expense in excess of the amount budgeted must be approved by the board. The board shall not approve additional expenses unless they are required for the ongoing operation of the guild or to support an approved service. Any expense that exceeds budget will require board approval.

11/6/2017 North Idaho Quilters will not pay speaker airfare prior to 3 weeks before the speakers scheduled flight, any exception must be approved by the board.

MOVED TO BY LAWS

1/8/2013 The president's quilt will be "a token of appreciation" and cost the guild no more than \$100. The second term will be a \$50 gift certificate. The cost will be included in the guild budget.

7/25/2016 Membership Dues are \$25.00 due September 1 of each year. Partial year membership dues, for new members only, \$15.00 after March 1. Guest fees at meetings where a speaker is presenting \$10.00 and activity day non-member guests \$5.00. Revised 7/25/2016